

# MEMORANDUM

TO : Sheila Chhutani  
CC : Cochran Heights Neighborhood Association Board of Directors  
FROM : G. Kent Cobb  
DATE : September 4, 2013  
SUBJECT : Proposed changes to CHNA bylaws

I would like to propose the following changes to the CHNA bylaws, to become effective at 12:01 a.m. on October 1, 2013:

## ***Changes to Article 4.7 Representation of the Association***

Replace Article 4.7.2 with the following:

4.7.2 The president, or the president's designee, shall be the only official authorized to represent the Association to any City of Dallas committee or body, to any community group, or to any other organization or person. The president is only authorized to represent the Association on an issue if it has established a position by a vote of the membership, at a quarterly or special meeting of the Association at which a quorum is present.

4.7.2.1 If a motion proposing a specific position on an issue is published in the agenda for the meeting:

- The Association establishes an affirmative position if 2/3 of the votes cast are in favor of the motion.
- The Association establishes a negative position if 2/3 of the votes cast are opposed to the motion.
- The Association establishes a neutral position if more than 1/3 and less than 2/3 of the votes cast are in favor of the motion.

4.7.2.2 An issue may be listed in the agenda for the meeting, without a motion proposing a specific position on the issue. Under these circumstances, if an Association member makes a motion from the floor, proposing a position on the issue:

- The Association establishes an affirmative position if 4/5 of the votes cast are in favor of the motion.
- The Association establishes a negative position if 4/5 of the votes cast are opposed to the motion.
- The Association establishes a neutral position if more than 1/5 and less than 4/5 of the votes cast are in favor of the motion.

4.7.2.3 When the Association establishes a position on an issue, the President or the President's designee will communicate that position to any relevant outside entities within 72 hours. If the Association has chosen to take a neutral position on the issue, the President is expressly prohibited from disclosing the number of votes favoring and opposing the motion.

## ***Changes to Article 11: Amendment of Bylaws***

Replace Article 11.1 with the following:

A vote to amend the bylaws may only be taken at a quarterly general meeting of the Association, and only if proper notice of the meeting has been given. The secretary must certify that a quorum is present before any vote to amend the bylaws can be taken. If a quorum is present and the requirements for notification have been met, the bylaws may be amended if 2/3 of the votes are cast are in favor.

Replace Article 11.2 with the following:

Proposed amendments must be sent to all Association members along with notification of intent to amend Bylaws at least 45 days in advance of the meeting where votes will be counted. Amendments are restricted to those that are proposed and listed in the advance notification.