

Quarterly Board Meeting Minutes
Nov. 19, 2019

PRESENT: There were only four members of the board at the meeting therefore we didn't have a quorum. People in attendance: Christian Kelso, Michael Hamtil, Meg Moschetto, and Doris Clark.

ITEMS DISCUSSED:

1. name tags will be used at future functions to better identify and use names of members
2. Chairs of subcommittees will be invited to quarterly board meetings to report up on quarterly developments.
3. recap of Crime subcommittee meeting, where there was discussion of:
 - a) selecting Block Captains who, for the people on the block that chose to be included, would have a contact list that would be used to inform just that block if problems were occurring.
 - b) the idea of having Neighborhood Watch Shirts made, as well as yard signs stating that the homeowner supports the neighborhood watch
4. Minutes shall be posted to the CHNA website in a timely fashion
5. Newsletters will be delivered on Sundays when it's legal to put them in mailboxes. If delivered on other days, they will have to be placed between door knobs, inside doors, or some other fashion.
6. Holiday Party information:
 - a) discussion of party planning for an estimated 50 attendees
 - b) businesses who donate for the raffle will get their name and logo in the newsletter with thanks, as well as on Facebook, and at the event
 - c) signs will be posted at every entrance to the neighborhood reminding people to save the date

7. Alley renovation subcommittee

Doris Clark volunteered to take on the project administration of the alley project.

8. Upcoming quarterly newsletter

a) the goal is to get the Winter 2019 newsletter in mailboxes by December 7th.

b) if block captains exist by then, may ask them to help deliver newsletters if they agree.

9) Treasurer will move us towards developing the annual budget for 2020, projecting known expenses, and requiring written requests for expenditures on new proposals not in the budget